**Library Student Aide Book Review Flyers**

* Open a Chrome browser window.
* Type in smore.com.
* Create an account using your school e-mail address (provided). Use your first name and last initial only. The password must be Puma\*6861 (case sensitive).
* DO NOT use this smore account for anything other than your book review flyers. It is a free account and will let you create only a limited number of flyers. It will be enough for your three or six book reviews, but no more.
* Use the attachment as a template for your book review. I have placed an asterisk \* next to items that you must include.
* Remember that I would like to post these on the library’s website, so please pay CAREFUL attention to grammar, spelling, punctuation, capitalization, sentence structure, etc. Ask a classmate or family member to help you edit. Check your “Student Library Aide Evaluation” for the book review grading rubric.
* You may choose the background, theme, font, colors for you book review flyer. Whatever you choose should reflect the subject matter, genre, or main character of your book.
* If you would like to add additional pictures, a link to a song that this book reminds you of, a link to a related website, a related video, or an author bio, feel free to do so. Do not include a movie trailer if the book has been made into a movie. We want the book to stand on its own. Place any additional items at the end of the required material.
* Set your privacy setting to PRIVATE.

HOW TO VIEW YOUR PRIVACY SETTINGS

1. Go to your flyer in the Smore Editor

2. Publish your flyer by clicking "Done Editing"

3. Go to the bottom right side of the Smore Editor under "Design"

4. Click on "Flyer Settings"

5. Pick a privacy level (Private) and click "Save Settings"

Link to online help for this: https://www.smore.com/ub1ct-privacy-settings

* When you have published your flyer copy the link provided, and email it to [maryfaye.randolph@austinisd.org](mailto:maryfaye.randolph@austinisd.org). Use your SCHOOL email account. To do this, go to the Student Cloud (just as you would to check your grades). Search for Google in the search bar. This will take you to your school account.

READ these instructions before the final due date for your book review. If you have questions, ask Ms. Randolph during your student aide period, before school, during lunch, or after school. “I didn’t understand how to do it,” is not an acceptable reason for the review to be late or missing.